

File: G14

SUBSTITUTE TEACHERS POLICY STATEMENT

A substitute teacher shall be a person fully qualified to instruct in our schools and who is employed for short periods of time in the absence of the regular teacher because of illness or professional duties. The Superintendent shall be responsible for the interim and temporary appointment of substitute teachers.

Suitable means for assigning, orienting, monitoring and evaluating the work of substitute teachers shall be provided by the professional staff under the direction of the Superintendent or his designee.

Substitute teachers who do not carry out their responsibilities in an adequate fashion as determined by the Superintendent or his designee may be removed from the substitute list by the Superintendent or his designee.

Rates of compensation for substitute teachers, long term and short term, will be set by the School Committee.

Substitute teachers will not participate in the health and welfare plans or other fringe benefits of the school department.

1st reading: Reg SC Mtg 1/3/07

2nd reading: Reg SC Mtg 1/17/07