

File: K10

PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL

Complaints about school personnel will be investigated fully and fairly. However, before any such complaint is investigated, the complainant must submit his complaint in writing. Anonymous complaints will be investigated at the discretion of the Superintendent.

Whenever a complaint is made directly to the School Committee as a whole or to a Committee member as an individual, it will be referred to the school administration for study and possible solution.

The Superintendent will develop, for approval by the Committee, procedures that assure prompt and fair attention to complaints against school personnel. The procedures will require that an employee who is the object of a complaint be informed promptly and be afforded the opportunity to present the facts as he/she sees them.

If it appears necessary, the administration, the person who made the complaint, or the employee involved may request an executive session of the Committee for a formal hearing and decision. Statutory restrictions on executive sessions will be observed.

Legal Refs.: 603 CMR 26.09 and 26.10

1st Reading: Reg SC Mtg 2/4/2009

2nd Reading: Reg SC Mtg 2/18/2009

**Please refer to the Public Complaints About School Personnel Procedure (File: K10.1) located in the Chicopee Public Schools Procedures Manual.*