

File: K6

PUBLIC'S RIGHT TO KNOW

The School Committee is a public servant, and its meetings and records shall be a matter of public information except as such meetings and records pertain to individual personnel and other classified matters.

The School Committee supports the right of the people to know about the programs and services of their schools and shall make every effort to disseminate information. All requests for information will be acted upon finally, completely, and expeditiously.

The official minutes of the Committee, its written policies and regulations, and its financial records shall be open for inspection at the office of the Superintendent by any citizen desiring to examine them during hours when the office of the Superintendent is open. However, no records pertaining to individual students or staff members shall be released for inspection by the public or any unauthorized persons, either by the Superintendent or other persons responsible for the custody of confidential files. (The exception to this regulation shall occur only when authorization to release information is received in writing from said employee, student, or student's parents.)

Each building administrator is authorized to use all means available to keep parents and others of his particular school's community informed about his school's program and activities.

Legal Refs.: MGL 4:7; 39:23B; 66:10

1st Reading: Reg SC Mtg 2/4/2009

2nd Reading: Reg SC Mtg 2/18/2009