

File: C10

SIGNING AUTHORITY

The Superintendent of Schools shall be responsible for signing School Department documents as required by local, state, and federal regulations and/or School Committee policy. On those occasions when the Superintendent is absent, the appropriate Assistant Superintendent, shall be responsible for providing required signatures. In an emergency situation when both the Superintendent and the Assistant Superintendent(s) are not available, the Director of Budget and Human Resources shall have the authority to sign documents as necessary.

1st reading: Reg SC Mtg 5/15/2013

2nd reading: Reg SC Mtg 6/5/2013